



## **Recruitment Director, Board of Directors Completing 3-Year Term; 2.5 Years Remaining**

### **Position Description**

Along with the Production Personnel Selection Committee, the Recruitment Director is responsible for the recruiting of all Production personnel for each Orpheus show. Working with the Production Personnel Selection Committee, the Recruitment Director solicits and evaluates all applications for production team positions and makes recommendations to the Board of Directors.

- Establishes and ensures that the Production Personnel Committee meets and reports to the Board as required, directly or with the assistance of the committee Chair.
- Is responsible for the Apprenticeship Program (overseeing and management, including process and reports)
- Revises production personnel job descriptions as required and submits for Board approval
- Responds to queries re: co-op placements and mentorships